

**Questions – Answers submitted in 2nd stage of the competition
(submitted after the information day in Laulasmaa 18.03.14)**

03.04.2014:

Question: Can we ask you to clarify what are the standard phases in Estonia? For example these are customary phases for most places in the world: Competition or Concept Design (if chosen) Schematic Design Design Development Construction Documents and Tender Material Tender/Bidding Construction.

Answer: Competition or Concept Design is *eskiis*, Schematic Design Development is Preliminary design (*eelprojekt*), it's also the phase of building permission; Construction Documents is Operational Design (*tööprojekt*) and Tender Material Tender/Bidding Construction is Principal Design (*pakkumisprojekt* or *põhiprojekt*)

Link to the document: <http://www.evs.ee/products/evs-811-2012> , document itself is only in Estonian.

Question: Can you confirm which phases the fee should cover for the disciplines Architecture, Interior Design, Structural Engineering and Landscape Architecture based on the above answer?

Answer: It should cover these all.

Question: Should the above fees also include the services of MEP Engineering?

Answer: Yes, MEP (mechanical, electrical & plumbing) should include in the fee.

Question: If an international architect is the successful winner should the above fee also include the services of a local, licensed Estonian Architect partner (Local Architect) ?

Answer: Yes.

Question: Can the driveway entry to the site be repositioned from where it is shown in the site plan?

Answer: The driveway entry must be from Kellasalu way and not far from the buildable area, in order to preserve so much nature as possible. The driveway entry must not be exactly there, where it is drawn on the map at the moment.

Question: Must the staff parking be placed in the buildable area?

Answer: The staff parking can be placed outside from the buildable area, but it should not be too far from the building. Forest paths in the landscape should remain.

Question: Can you provide a reliable weather data file (.epw or wea. format) for Laulasmaa or point me to the right source? So far we have only been able to find data for Talinn/interpolated data.

Answer: In Estonia, a single weather file is used in energy efficiency calculations, regardless of the location of the building in Estonia. This means that the Estonian weather file must be used for Laulasmaa.

The Estonian weather file (Estonian TRY-8784) is available on the following page as an Excel spreadsheet:

http://www.ekvy.ee/index.php?option=com_content&view=article&id=24&Itemid=25&lang=et

11.04.2014:

Questions – answers that are submitted by participants of International Two-stage Architectural Design Contest of Building for Arvo Pärt Centre

Question: Are the prescribed dimensions for the Berlin Study room fixed (replica) or can these be adapted as long as we ensure the total area is kept and what is the height of the room?

Answer: Preserve the character of the room. It does not have to be copy, the height is a normal height of a room. The photo is a basis.

Question: Is definition of height 11.5m fixed for entire building or partly can be higher?

Answer: As Detailed Plan (zoning) is in the draft stage, can some parts be higher than 11,5 m, but you have to consider how it fits the environment. In general, the mentioned proportions should be the basis, small variations are possible. The height of the tower is not specified/ limited.

Question: Is definition of 2 levels fixed for entire building or partly can be higher?

Answer: As Detailed Plan (zoning) is in the draft stage, it is possible in principle to change the number of levels, if the design fits the environment, but preferred are 2 levels.

Question: Is chapel accessible for public or only for Arvo Pärt?

Answer: Accessible for public, but the doors will not be opened every day, only in case of certain events or situations (for example during theological seminars). It is a quiet and rather closed place, not visible for public right away.

16.04.2014

Question: It was mentioned that exhibition area should include old furniture and some special things that you already have in the storage. It would be useful to get the list with the names (measurements) and photos of the things that you have in mind to expose.

Answer: There is no special list of objects and these will definitely not have considerable measurements. Please just propose your idea.

Vastus: Kindlate objektide nimekirja pole olemas. Kindlasti ei ole tulevase ekspositsiooni objektid märkimisväärse mahuga, nii et palun pakkuge lihtsalt oma idee välja.

Question: You have already provided the information about the surrounding plots, but is it possible to get the plan of all the trees that are on the rest of the site, not only on the construction area?

Answer: It is not possible to get the information about the rest of the trees, because it would mean a survey for whole area, but it is not possible to make it in so short time. Please consider, that the frequency of the trees on the whole area is relatively equal. Please look at the maps of Estonian Land Board (Maa-amet).

Vastus: Ülejäänud puude kohta informatsiooni pole võimalik saada, kuna see tähendaks mõõdistust kogu alale, mida ei ole võimalik nii kiiresti teha. Arvestada tuleks, et puude tihedus on kogu alal suhteliselt sarnane. Vaadake maa-ameti kaarte!

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Question: is it possible to get the section (or topography map with horizontal lines) of the whole peninsula? We think it is important to see the proportion of the suggested building and the coast.

Answer: It is not possible, you can evaluate it indirectly on the homepage of Estonian Land Board (Maa-amet), please choose „Relief“ from the map menu:

http://xgis.maaamet.ee/xGIS/XGis?app_id=UU82&user_id=at&bbox=511244.893216645,6582820.76806591,513763.230914929,6584283.45566465&setlegend=SHYBR_ALUS01=0,SHYBR_ALUS11=1&LANG=1

Vastus: Ei ole võimalik, reljeefi saab hinnata kaudselt maa-ameti kodulehel, vali kaartide menüüst reljeef

http://xgis.maaamet.ee/xGIS/XGis?app_id=UU82&user_id=at&bbox=511244.893216645,6582820.76806591,513763.230914929,6584283.45566465&setlegend=SHYBR_ALUS01=0,SHYBR_ALUS11=1&LANG=1

Question: Can you provide any more geotechnical details about the terrain?

Answer: Ground is pure sand (old dune area), we will know more after a geological research in the future.

Vastus: Aluspind on puhas liiv (vana luiteala) , täpsemad andmed tulevad geoloogiuuringust edaspidi.

Question: We would like to ask about the possibility to change the terms of the submission. As we understand it, we need to send you the documents by May the 30th at 16:00 EET. Since there are offices from around the globe and several from Estonia, we feel that this would create a disadvantage to the foreign teams. Would it be possible to change the term from "submitted at 16:00 EET" to "send out at 16:00 EET". This would therefore give the teams the exact same amount of time without advantaging local based architects. The courier stamp being the proof of time/date of sending out.

Answer: No, it is unfortunately not possible. Contracting authority is not obliged to carry the risk in connection with sending documents (Public Procurement Act clause 3 (3)). In this case, also the evaluation period is fixed, so there is no possibility to give participants' any more time.

Vastus: See ei ole võimalik. Dokumentide saatmisega seotud riske ei pea hankija enda kanda võtma (vastavalt RHS § 3 lg 3). Antud juhul on hindamisperiood ka planeeritud, et ei ole võimalik täiendavat aega osalejatele juurde anda.

17.04.2014

Question: Could you tell us what's the small "construction" close to the exit of the planned parking?

Answer: It is communications well. The construction is just small shed with the bottom surface area 1,6 x 1,6 m, height ca 2 m.

Vastus: Tegemist on sidekaevuga. Ehitis on lihtsalt metallist väike kuur põhjapindalaga 1,6 x 1,6 – kõrgus ca 2 m.

Question: Could you please elaborate on your expectations for the Shop? We have been assuming that this program is a gift shop but perhaps you have something else in mind? If it is a gift shop, what will you be selling - DVDs, CDs, sheet music? Will this material also be available online? It looks like currently you have some things for sale on your website.

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Answer: The gift shop will be a space where books, DVD's, CDs, sheet music, etc. will be sold. Yes, there will be online shop as well.

Question: we would like to ask if the size (area) of the physical model is prescribed or it's up to us to decide how many surrounding we'll include? any other information are welcome too..

Answer: Yes, it is up to you to decide how many surrounding area you would like to show in the model.
25.04.14

Question: Would it be possible to provide us with more specific details of the external fireplace, terraces and natural amphitheatre (all mentioned on 7th page of the brief for 2nd stage competition)? What is their use/function and approximate size and if they should be accessible to everyone?

Answer: Terrace should be connected with the cafe, so that in summertime the cafe can be expanded to the outdoor area. External fireplace would add cosiness. This terrace is accessible for everyone. The building could, if possible, also have few small balconies or terraces for APC employees and guests, so that they can work or eat lunch outside, if the weather is good. These smaller terraces or balconies have restricted access. Natural amphitheatre is not obligatory, but it would give additional options for activities, if you make use of the terrain. The function is to organize smaller outdoor events (ca 50 participants). Amphitheatre is accessible for everyone.

Vastus: Terrass peaks olema seotud kohvikuga, et suvel saaks kohvik laiendada õuealale. Terrassile võib õdusust juurde lisada välikamin. Juurdepääs avalik. Hoonel võiksid võimalusel (ei ole kohustuslik) olla ka väiksemad rõdud või terrassid töötajatele ja küllastajatele, et sooja ilma korral töötada/lõunastada õues. Juurdepääs piiratud. Looduslik amfiteater ei ole kohustuslik, kuid annaks lisavõimalusi tegevusteks, kui maastiku reljeefi hästi ära kasutada. Funktsioon on väiksemate vabaõhuürituste (ca 50 in?) läbiviimine. Juurdepääs avalik.

Questions submitted between May, 7 – May 21

Question: May the participant submit more than one design?

Answer: According to the rules p.1.5 The objective of the second stage of the contest is to receive from the participants selected in the first stage a high-level draft plan of the building and plot of the Arvo Pärt Centre. That means that the Contracting Authority expects one conceptual design submission from each Participant.

Question: As the deadline is coming we are concern about sending our presentation (panels, model and cd's) as they have to be presented anonymously. We would be interested if you know and can recommend any company you have collaborated with which could insure delivery on time and anonymity.

Answer: Anonymous presentation means, that all panels, models and CDs inside the delivery package must be without any indication about the author/ owner.

But all the packages, sent by post or courier service, will be received by the opening committee (p. 1.3. in the competition rules) - they will open these packages and remove all postal receipts, bills of delivery or any other postal information on the package, where the sender's name is mentioned.

The jury will see only anonymous works - without any information about the sender.

Question: We have a question concerning the delivery of the material. In our country the 29th of May is a holiday, which means that we have to ship the package the 28th. DHL say that the package will reach Laulasmaa

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the 29th, and our question is if the 29th also is a holiday in Estonia, or are there anyone from the opening committee to receive the package that day?

Answer: May 29 is a normal working day in Estonia. But please do not send your submission to Laulasmaa - the correct delivery address is, as stated in p. 4.2.1 in contest rules, Union of Estonian Architects at 31 Lai, 10133 Tallinn, Estonia.

Question: Our team is working on our submission for the Arvo Pärt Centre and would like to know what special code/number we are supposed to put on our entry materials to identify them as ours but still remain anonymous? I apologize if you have already sent this information, but we do not have a record of it.

Answer: I suppose you ask about p. 4.1.1 in contest rules.

On the package (and also on all parts inside of the package - every board, model, envelopes, CD/DVD) has to be an identification word (also translated as a coded pseudonym, but it is a word, not numbers). You will be identified by opening committee (look at p.1.3 in rules) who will verify the right of the participant to submit the Conceptual Design and the formal compliance of the required documents by opening the envelope Documents. Please look at the p.4.3 in the Rules.

Question: Could you tell me how they presentation boards will be displayed to the jury? Will they be mounted on the wall or laid out on a table?

Answer: the presentation boards will be mounted on the wall, not laid out on a table.